



Transylvania County Schools

Anna M. Galloway, M.A.
Pre-K Coordinator

(828) 884-3113
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Morris Education Center
225 Rosenwald Lane
Brevard, NC 28712

Dear Parents,

Thank you for your interest in our preschool program. Transylvania County Schools Preschool has three locations: Brevard Elementary, Rosman Elementary and T.C. Henderson Elementary.

Children are served if they are three or four years of age on or before August 31, 2019.

Along with the completed child intake form and permission form, we must have a copy of the following items in order for your child to be considered for enrollment:

- Official Birth Certificate
- Adoption or Custodial Orders if applicable
- Immunization Record
- Proof of Family Income (copy of the 2018 income tax return or W2 forms)
- Health Assessment/Physical
- Proof of Residency in Transylvania County (a recent utility bill with a street address, a rental or lease agreement, a residential property tax, or another legal residential document.)

*We will also accept a notarized statement from a landlord, family member, or other person/s you may be residing with along with a copy of their proof of residency.

The above items are the responsibility of the applicant and appointments cannot be scheduled until all are returned.

Child Intake Forms will be reviewed and you will be contacted for an enrollment appointment. At that time, additional paperwork may be requested.

Completed applications must be returned to:

Transylvania County Schools
225 Rosenwald Lane
Brevard, NC 28712

Sincerely,

Anna Galloway

Anna Galloway, M.A., Coordinator of Transylvania County Schools Preschool Program.
Please contact us with questions about our program or the enrollment process at
(828) 884-3113.